

## ఆంధ్రప్రదేశ్ ప్రభుత్వం

శ్రీ సత్యసాయి జిల్లా - జిల్లా మహిళ మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి,  
శ్రీ సత్యసాయి జిల్లా

బాలసాధనము, ధర్మవరం మరియు హిందూపురం నందు ఖాళీగా వున్న ఉద్యోగముల నియామకము కొరకు - ఉద్యోగ ప్రకటన  
నోటిఫికేషన్ నెం: 18544 తేది: 28-09-2024

### నియామక ప్రకటన 2024

బాలసాధనము, ధర్మవరం మరియు హిందూపురం, శ్రీ సత్యసాయి జిల్లా నందు ఖాళీగా వున్న ఉద్యోగముల నియామకము కొరకు ఈ దిగువ అనుబంధములో ఇవ్వబడిన నిర్దిత పేరోపార్కలో ప్రకటన వెలువడిన తేది నుండి 7రోజులలోగా (ఆదివారం సెలవు పోను ) అనగా తేది: 01-10-2024 నుండి 08-10-2024 సాయంత్రం 5.00 గంటల వరకు క్రింద నిర్దేశించిన అర్హులైన మహిళ అభ్యర్థులనుండి దరఖాస్తులు స్వీకరించబడును. గడువు ముగిసిన పిమ్మట ఎట్టి పరిస్థుతలోను దరఖాస్తులు స్వీకరించబడవు, అర్హులైన అభ్యర్థులు ఈ ఉద్యోగములకు దరఖాస్తులు చేసుకొనవచ్చును, దరఖాస్తులు సంబంధిత పాఠశాల డైరెక్టరు, జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి, శ్రీ సత్యసాయి సూపర్ స్పెషాలిటీ ఆశుపతీరి ఎదురుగా, పుట్టపర్తి, శ్రీ సత్యసాయి జిల్లా వారి కార్యాలయము నందు పొందవలెను మరియు <https://sri Sathyasai.ap.gov.in> నుండి డౌన్ లోడ్ చేసుకోవచ్చును, దరఖాస్తును జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి, శ్రీ సత్యసాయి సూపర్ స్పెషాలిటీ ఆశుపతీరి ఎదురుగా, పుట్టపర్తి, శ్రీ సత్యసాయి జిల్లా వారి కార్యాలయము నందు ఇచ్చి రశీదు పొందవలెను.

### Eligibility criteria & Educational Qualifications and Monthly Remuneration of vacant posts.

Sl. No.	Name of the Position	Remuneration	Job Description/ Responsibilities	Nature Of Appoint Ment.	Eligibility Criteria	Age Gender Specific ation
1	Storekeeper cum Accountant	18,536/-	a. The Accountant shall maintain relevant registers for stocks & accounts effectively. b. She shall also monitor budgets and update the ledgers/Cash books on a daily basis. c. Shall be able to prepare bills to STO with guidance of ICDS Ministerial Staff and the Office-in-charge.	Contract Basis	(a) Should have a Bachelor's Degree in Commerce/ Finance (B. Com) from recognized University. (b) Should have at least 4 years' experience & good/sound knowledge of principles & maintaining accounts & related book keeping	30 to 45 years. Women
2.	Cook (Hindupur)	9930/-	a. Ensure preparation of timely & hygienic meals for the children (approximately 50-70) as per the planned menu. b) Provide special meals on holidays, festivals and for sick.	Out Sourcing basis	a. Should have 3 years' experience in cooking in institutions. b. 10 <sup>th</sup> class pass/fail. c. Physical fitness certificate required.	30-45 years, Women.
3.	Helper cum Night Watchman	7944/-	a. Provide support to the cook in maintaining timeliness & quality of meals being cooked for children. b. Clean the cooking utensils & the kitchen every round of cooking. c. Shall make sure that the premises of the children home are maintained clean & tidy in coordination with house keeper. d. Shall be able to use the electrical appliances available in the kitchen in a proper way. e. Shall make sure that safe drinking water is provided to the children.	Out Sourcing basis	7 <sup>th</sup> class pass/fail, should have 3 years' experience in cooking and house hold duties, especially work in institutions (Physical fitness certificate required)	30-45 years Women
4.	House Keeper	7944/-	A. sweep, scrub, mop and polish floor. b. Dust and polish furniture and fittings.	Out Sourcing basis	10 <sup>th</sup> class pass/fail, preferable any diploma in housekeeping, should have 3 years' experience in housekeeping and house hold	30-45 years Women

			<p>c. clean metal fixture and fittings.</p> <p>d. Empty and clean trash containers.</p> <p>e. Dispose of trash in a sanitary manner. Wipe glass surfaces.</p> <p>f. Make up beds and change linen as and when required. Keep the rooms clean &amp; tidy with the help of children.</p> <p>g. Wash windows as schedules. Sort, Wash, load and upload laundry.</p> <p>h. Operate mechanized cleaning equipment.</p> <p>i. Maintain all cleaning equipment &amp; materials in a safe &amp; sanitary working condition.</p> <p>j. Monitor &amp; report necessary domestic repairs &amp; replacements.</p> <p>k. Ensure proper maintenance and provide safe and healthy living environment to the inmates.</p> <p>l. Keep sufficient essential medicines to handle minor health problems including First-Aid Kit with stock of emergency medicines.</p> <p>m. Take care of children in all aspects such as to help children in daily activities (day to day activities) whenever necessary while they are going school &amp; take care of sick children.</p>		<p>duties (especially working experience in institutions) Physical Fitness Certificate required.</p>	
5.	<b>Educator (Part-time)</b>	10000/- @5000/- each	<p>Eligible to teach Math's &amp; Science, eligible to teach English and other subjects along with spoken English. (Morning shift-4.30 A.M. to 5.30 AM, Evening shift 6.00 to 8 PM)</p>	Part-time	<p>a. B.Sc., B.Ed. in Mathematics &amp; Science, should have 3 years' experience.</p> <p>b. B.A. Degree with B.Ed., should have 3 years' experience in English, Social and Other Subjects.</p>	30-45 years Women
6.	<b>Art &amp; Craft cum music Teacher (Part-time) @ 2 teachers</b>	10000/- @5000/- each	<p><u>Music Teacher</u></p> <p>a. Teach light &amp; classical music to all children.</p> <p>b. To identify the inmates who are having zeal in the singing and would them as the best singer.</p> <p><u>Arts &amp; Crafts Teacher</u></p> <p>c. Impart training in arts and crafts training to the children and encourage children to pursue their interest and participate in extracurricular activities in schools.</p>	Part-time	<p>a. 10<sup>th</sup> class certificate.</p> <p>b. diploma in embroidery, tailoring &amp; handicrafts i.e., soft toy making, handmade works, painting etc., from recognized institute.</p> <p>c. should have 3 years' experience in arts and crafts.</p> <p>d) Music Teacher: Diploma in Music from recognized university.</p> <p>e. Should have 3 years' experience.</p>	30-45 years Women
7.	<b>P.T. Instructor-cum Yoga Teacher</b>	5000/-	<p>a. Giving Proper training to the students in games and sports.</p> <p>b. conduct physical training classes regularly every day in the early hours of morning in the premises of the institutions.</p> <p>c. work from 6:30 to 8:30 A.M. &amp; 4:30 to 5:30 P.M. on</p>	Part-time	<p>Degree/Diploma Physical Education Training and preference 3 years' experience in private or Govt. organizations.</p>	30-45 years Women

		<p>all working days.</p> <p>d. On Sundays 6:30 to 8:30 &amp; 4:30 to 6:30.</p> <p>e. Will take all possible steps to ensure the participation of all the children in Games and Sports.</p> <p>f. Develop by mobilizing support and cooperation from concerned agencies/Govt. Depts, with active involvement of the staff and students.</p>			
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### Vacancy position

Sl. No.	Name of the institution	Name of the post	Sanctioned	Filled	Vacant	Whether contract or out Sourcing Basis.
1.	Children Home Dharmavaram.	Store keeper & Accountant (Contract)	1	0	1	Contract
2.		Cook	1	1	0	Regular employee working
3.		Helper-cum Night Watchmen.	1	0	1	Out Source
4.		House Keeper	1	0	1	Out Source
5		Educator	1	0	1	Part time
6		Art Craft cum Music Teacher	2	0	2	Part time
7		PET instructor cum Yoga Teacher	1	0	1	Part time
1.	Children Home Hindupur	Store keeper & Accountant (Contract)	1	0	1	Contract
2		Cook (out Source)	1	0	1	Out Source
3		Helper-cum Night Watchmen.	1	1	0	Regular employee working
4		House Keeper	1	0	1	Out Source
5		Educator	1	0	1	Part time
6		Art Craft cum Music Teacher	2	0	2	Part time
7		PET instructor cum Yoga Teacher	1	0	1	Part time

Dist. Women & Child Welfare  
& Empowerment Officer,  
Sri Sathya Sai Dist.

**GOVERNMENT OF ANDHRAPRADESH**

**Recruitment to the various posts to work on contract/Outsourcing  
basis under in District Women & Child Welfare Department-  
Sri Sathya Sai District**

**Application for the Post of:**

Affix Pass port  
size latest color  
photo

1	Name of the Candidate ( Only for females)	
2	Gender	
3	Fathers Name	
4	Date of Birth (DD-MM-YYYY)	
5	Social Status (OC/OC-EWS/SC/ST/BC-A, B, C, D, E)	
6	Whether Physically Handicapped (VH/HH/OH/Autis m)(SADAREM Certificate to been closed)	
7	Whether Ex-Servicemen (enclose Service Certificate)	Yes/No
8	Mobile number of the applicant	
13	<u>Address for communication:</u>	



**Details of School studies from 4<sup>th</sup> Class to 10<sup>th</sup> Class (for local status):**

Sl. No	Class	Year of passing	Name of the School	Town and District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

Signature of the applicant

**DECLARATION**

I Smt/Kum/Sri.....D/o or S/o or W/o.....

do hereby declare that, above particulars furnished by me are true to the best of my knowledge. I agree that in the event of any of the details furnished above being found to be incorrect or false at later date, my candidature will be forfeited summarily.

Signature of the applicant