

ANNEXURE - A

GOVERNMENT OF ANDHRA PRADESH
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT
OFFICER, ANAKAPALLI DISTRICT

RECRUITMENT NOTIFICATION

The District Women & Child Welfare & Empowerment Officer, (DWCWEO) Anakapalli District, invites applications for various posts from the eligible candidates with required qualifications to work in the One Stop Centre as the positions are purely on Contract basis (coterminous with the scheme) . The post wise details are furnished below:

- Age limit for all posts 25–42 years as on 01-07-2024. (Age relaxation is provided as per Government rules in force)

Indicative Qualification of staff of One stop center under Mission Shakti

Sl.No	Name of the Post	No.of Posts	Roster Point	Qualifications	Remuneration per month	Age (as on 01.07.2024)
1	Central Administrator (Woman)	1	OC	<ul style="list-style-type: none"> Any woman having a Masters in Law/ Social Work/ Sociology/Social Science/Psychology with at least 5 years" experience of working on women related relevant domains in an administrative set-up with a Government or Non-Government project/program 	34,000/-	25-42 years

				<p>me and preferably with at least 1 year experience of counseling either within or outside the same set-up.</p> <ul style="list-style-type: none"> • She should be preferably a resident of the local community so that local human resource and expertise is utilized for effective functioning of the center. 		
2	Case Worker (Woman)	2	1.OC 2.SC	<ul style="list-style-type: none"> • Any woman having a Bachelor in Law/ Social Work/Sociology/ Social science/ Psychology with at least 3 years" experience of working on women related relevant domains in a Government or Non-Government project / programme. • She should be a 	19,500/-	25-42 years

				resident of the local community so that local human resource and expertise is utilized for effective functioning of the center.		
3	Para Legal Personnel / Lawyer (Any person)	1	OC	<ul style="list-style-type: none"> In the absence of Legal Advisors Provided by District Legal Services Authority, the legal counseling service to any person having a degree in Law/with legal training or knowledge of laws with at least 3 years 'experience of working within a Government or Non-Government women related project/programme at the district level or to any practicing Lawyer with at least 2 years' experience of litigation in any court of law. 	20,000/-	25 - 42 years
4	Para Medical Personne (Woman)	1		In the absence of a regular Para Medical Personnel provided by District Health Authorities, the medical	19,000/-	25-42 years

			OC	assistance service to any woman having professional degree/diploma in paramedics with a background in health sector and preferably with at least 3 years' experience of working within a Government or Non-Government health project/programme at the district level.		
5	Psycho-social Counselor (Woman)	1	OC	<ul style="list-style-type: none"> The service to any woman having professional degree / diploma in psychology / psychiatry / neurosciences with a background in health sector and preferably with at least 3 years" experience of working within a Government or Non-Government health Project/ programme at the district level. 	20,000/-	25-42 years
6	Office Assistant with computer knowledge (Any person)	1	OC	<ul style="list-style-type: none"> The services to any person who is a graduate with at least diploma in computers/ IT etc with a minimum of 3 years" experience in data management, 	19,000/-	25-42 years

				process documentation and web-based reporting formats, video conferencing at state or district level with Government or Non-Governmental/IT-based Organizations.		
7	Multi-purpose Staff / Cook (Any Person)	3	1. O C 2. S C 3. O C	<ul style="list-style-type: none"> The multi-purpose activity to any person who is literate with knowledge/ experience of working in the relevant domain. High School pass or Equivalent will be preferred. 	13,000/-	25-42 years
8	Security Guard/ Night Guard (Any Person)	3	1. O C 2. S C 3. O C	<ul style="list-style-type: none"> The services to any person having at least 2 years" experience of working as security personnel in a government or reputed organization at the district/ state level. She/He should preferably be retired military/ para-military personnel. 	15,000/-	25-42 years

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For further information may visit District Web Site anakapalli.ap.gov.in The prospective candidates may download the application form prescribed and may send/submit the filled application form along with attested Xerox copies of education qualifications, Marks lists, experience certificate, certificate in computers, Study Certificates etc., to the DW&CW&EO, Opp. Friends Club a/c function hall near Nookambika temple, Gavarapalem Anakapalli from **14.09.2024 to 21.09.2024** Within 08 days from the date of publication of notification) before 5.00 PM. Only qualified shortlisted candidates will be called for interview.

The Collector & District Magistrate/Chairman, Anakapalli reserves the right to cancel the notification at any time without assigning any reasons.

Applications received after the due date shall not be considered and only physical applications are accepted.