

ANNEXURE - A

**GOVERNMENT OF ANDHRA PRADESH
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT
OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE & EMPOWERMENT OFFICER,
ALLURI SITHARAMA RAJU DISTRICT.**

File No.286/A1/2023 Dt: 04-11-2023

**RECRUITMENT NOTIFICATION FOR VACAN POSTS IN DISTRICT CHILD PROTECTION
UNIT (DCPU) & SPECIALIZED ADOPTION AGENCY (SAA) UNDER MISSION VATSALYA
SCHEME**

The District Women & Child Welfare & Empowerment Officer, Alluri Sitharama Raju District invites the applications for various posts from the eligible candidates with required qualifications to work in the District Child Protection Unit (DCPU) & Specialized Adoption Agency (SAA). The following positions are purely on Contract basis. In the Office of the District Women & Child Welfare & Empowerment Officer, Alluri Sitharama Raju District. The post wise details are as furnished below:

District Child Protection Officer (DCPO):

S.No.	Name of the Post	No. of Posts	Age	Roaster Points	Consolidated pay per month in Rs.	Mode of appointment
1	District Child Protection Officer	1	25-42	OC	44,023/-	Purely Contractual Basis
2	Protection Officer (Institutional Care)	1	25-42	OC	27,804/-	
3	Protection Officer (Non-Institutional Care)	1	25-42	OC	27,804/-	
4	Legal cum Probation Officer	1	25-42	OC	27,804/-	
5	Counselor	1	25-42	OC	18,536/-	
6	Social Workers	2	25-42	OC (W)-1 SC (W)-1	18,536/-	
7	Accountant	1	25-42	OC	18,536/-	
8	Data Analyst	1	25-42	OC	18,536/-	
9	Asst.cum Data Entry Operator	1	25-42	OC	13,240/-	
10	Outreach Workers	1	25-42	OC	10,592/-	

Specialized Adoption Agency (SAA):

S.No.	Name of the Post	No. of Posts	Age	Roaster Points	Gender	Consolidated pay per month in Rs.	Mode of appointment
1	Manager/ Coordinator	1	25-42	OC	Female	23,170/-	Purely Contractual Basis (Only Female Candidates are Eligible to apply)
2	Social Worker - cum - Early Childhood Educator	1	25-42	OC	Female	18,536/-	
3	Nurse	1	25-42	OC	Female	11,916/-	
4	Doctor (Part time)	1	25-42	OC	Female	9,930/-	
5	Six Ayahs	6	25-42	(OC-2, OC(W)-1, OC (W) (VH)-1, SC (W)-1 & BC-A (W)-1	Female	7,944/-	
6	Chowkidar	1	25-42	OC	Female	7,944/-	

The candidates desiring to apply can download the application from above website <http://allurisitharamaraju.ap.gov.in> and send/submit the filled application form along with attested Xerox copies of education qualifications, marks lists, experience certificate etc., to the District Women & Child Welfare & Empowerment Officer, Near Talasingi, Beside Balasadan, Paderu, A.S.R.district-531024 from **06-11-2023** to **16-11-2023** on or before 5.00 PM (In working days) directly or by Registered post. Applications arriving late will not be accepted. Only qualified short list candidates will be called for interview.

The Collector & District Magistrate / Chairman. Alluri Sitharama Raju District reserves the right to cancel the notification at any time without assigning any reasons.

Sd/- SUMIT KUMAR, I.A.S.,
COLLECTOR & DISTRICT MAGISTRATE
ALLURI SIHARAMA RAJU DISTRICT

ANNEXURE – B

STATEMENT SHOWING THE ESSENTIAL QUALIFICATION AND EXPERIENCE NOTIFIED BY MWCD, GOI FOR INDIVIDUAL CONSULTANTS POSITION UNDER“MISSION VASALYA” AT DISTRICT CHILD PROTECTION UNIT (DCPU), SPECIALIZED ADOPTION AGENCY (SAA) , CHILD WELFARE COMMITTEE (CWC) AND JUVENILE JUSTICE BOARD (JJB) LEVELS.

S.No	Positions	No.of posts.	Type of Recruitment	Remuneration PM	Eligibility Criteria
1	District Child Protection Officer (DCPU) Age (25-42 Years as on 31.07.2023)	1	Contractual	44,023/-	<p>Post Graduate degree in Social work/ Sociology/Child Development /Human Rights Public Administration /Psychology/ Psychiatry/ Law/Public Health / Community Resource Management from a recognized University.</p> <p>At Least 3 Years of experience of working with the Govt/Non- Government Organization in Documentation training & Capacity Building. Project formulation / Implementation, monitoring and supervision preferably in the field of Women & Child Development /Social Welfare .</p> <p>Proficiency in Computers.</p>
2.	Protection Officers (Institutional Care) Age (25-42 Years as on 31.07.2023)	1	Contractual	27,804/-	<p>Post Graduate degree in Social work/ Sociology / Child Development / Human Rights Public Administration /Psychology/ Psychiatry /Law/Public Health /Community Resource Management from a recognized University.</p> <p align="center">OR</p> <p>Graduate in Social Work /Sociology /Child Development/ Human Rights Public Administration /Psychology / Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 Years experience in project formulation / Implementation monitoring and Supervision in the preferably in the field of Women & Child Development /Social Welfare.</p> <p>Proficiency in Computer.</p>
3	Protection Officers (Non- Institutional Care) Age (25-42 Years as on 31.07.2023)	1	Contractual	27,804/-	<p>Post Graduate degree in Social work/ Sociology /Child Development /Human Rights Public Administration / Psychology/ Psychiatry / Law / Public Health /Community Resource Management from a recognized University.</p> <p align="center">OR</p> <p>Graduate in Social Work /Sociology /Child Development/ Human Rights Public Administration / Psychology/Psychiatry / Law / Public Health /Community Resource Management from a recognized University with 2 Years</p>

					experience in project formulation / Implementation monitoring and Supervision preferably in the field of Women & Child Development / Social Welfare. Proficiency in Computer.
4	Legal –Cum Probation Officer (LCPO) Age (25-42 Years as on 31.07.2023)	1	Contractual	27,804/-	LLB from recognized University Experience of at least 2 Years of working with Govt/NGO/Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child right & Protection issues.
5	Counselor Age (25-42 Years as on 31.07.2023)	1	Contractual	18,536/-	Graduate in Social Work/ Sociology/ / Psychology / Public Health /Counseling from a recognized university . OR PG Diploma in Counseling and Communication . At least 1 Year experience with the Govt / NGO preferably in the field of Women & Child Development . Proficiency in Computers.
6	Social Worker Age (25-42 Years as on 31.07.2023)	2	Contractual	18,536/-	Graduate preferably in BA in Social work/ Sociology / Social Sciences from recognized university. Weightage for work experience Candidate Proficiency in Computers.
7	Accountant Age (25-42 Years as on 31.07.2023)	1	Contractual	18,536/-	Graduate in Commerce / Mathematics degree from a recognized university. At least 1 Year experience of working in desired field . Computer Skills & Command on Tally.
8	Data Analyst Age (25-42 Years as on 31.07.2023)	1	Contractual	18,536/-	Graduation in Statistics / Mathematics / Economics / Computer (BCA) from a recognized university Weightage for work experience Candidate Proficiency in Computers
9	Assistant Cum Data Entry Operator (DCPU) Age (25-42 Years as on 31.07.2023)	1	Contractual	13,240/-	12 th pass from a recognized Board / Equivalent Board with Diploma /Certificate in Computers. . Weightage from work experience candidate.
10	Outreach Worker(ORW) Age (25-42 Years as on 31.07.2023)	1	Contractual	10,592/-	12 th pass from a recognize Board/Equivalent Board Good Communication Skills . . Weightage from work experience Candidate.

Indicative Qualification & Eligibility Criteria of staff of Specialized Adoption Agency (SAA) under Mission Vatsalya

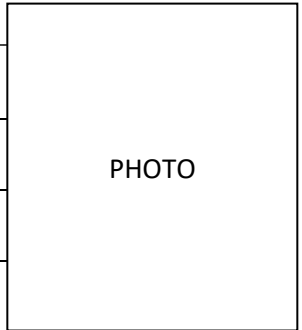
S.No	Positions	No.of posts.	Type of Recruitment	Remuneration PM	Gender	Eligibility Criteria
1.	Manager / Cordinator – SAA Age (25-42 Years as on 31.07.2023)	1	Contr actual	23,170/-	Female	<p>(a) Should have a Post Graduation in Social work (MSW) / Masters Degree in Psychology, M.Sc Home Science (Child Development) from recognized University.</p> <p>(b)Should have at least 3 years experience and knowledge of working on women / Child protection issued including in 1 year of overseeing institutions that provide residential care and support to children. Experience of working on adoptions issues will be an added advantage</p> <p>(c) Should have good report with the NGOs who run children’s homes / govt. departments in the district who are working on women and child related issues.</p> <p>(d) Should have demonstrable Commitment to women and child concerns. Should have written & oral communication skills (ability to write and speak fluency</p>
2.	Social Worker - cum - Early Childhood Educator Age (25-42 Years as on 31.07.2023)	1	Contr actual	18,536/-	Female	<p>(a) Should have a Bachelors/Post graduate in Social Work/ PG Diploma in Psychology/ Early Childhood Care and Development, from recognized university</p> <p>(b) Should have at least 2 years experience and knowledge of working on women/child protection issues including 1 years of working with children. Experience of working with WD&CW Dept...or an NGO on adoption issues will be an added advantage.</p> <p>(c) Should have good rapport with the NGOs/Police / Govt. Departments in the district who are working with children in conflict with law.</p> <p>(d) Should have demonstrable Commitment to women and child concerns. Should have written & oral communication skills (ability to write and speak fluently English and Telugu).</p> <p>(e) Ability to work on a computer and capable issuing MS-Office package (MSWord and Excel) and also capable of using the internet.</p>
3.	Nurse Age (25-42 Years as on 31.07.2023)	1	Contr actual	11,916/-	Female	Should be qualified medical personnel. With relevant qualifications ANM etc..

4.	Doctor (Part time) Age (25-42 Years as on 31.07.2023)	1	Contr actual	9,930/-	Female	Should be Medical Doctor having completed a minimum of MBBS and has been practicing. Specialization in Pediatric Medicine necessary. Should be able to give time to the SAA on regular basis and in emergency situations.
5.	Six Ayahs Age (25-42 Years as on 31.07.2023)	6	Contr actual	7,944/-	Female	Should have the experience of taking care of infants and children below 6 years.
6.	Chowkidar Age (25-42 Years as on 31.07.2023)	1	Contr actual	7,944/-	Female	Committed and agile person with no past record of moral turpitude and a person who does not have additions like drinking alcohol, chewing gutka etc.

Sd/- SUMIT KUMAR, I.A.S.,
COLLECTOR & DISTRICT MAGISTRATE
ALLURI SIHARAMA RAJU DISTRICT

CURRICULAM VITAE (CV)

1. Position Name: _____
2. Name of the candidate: _____
3. Father's Name: _____
4. Address for correspondence: _____



5. Telephone/Mobile/E-mail: _____

6. Date of Birth: ___ / ___ / ___ Age as on 01.07.2023 :- ___ Yrs. ___ Months.
(certificate must be enclosed)

7. Caste & Category: _____ (Certificate must be enclosed)

8. Education: (Certificates must be enclosed (provisional and Marks memos etc.)

S. No	Level Exam	Board/Institution	Year of Passing	% of marks obtained	Remarks

9 Membership of Professional Associations (if any): _____

10. Other Training [Indicate significant training since degrees under 5 - Education were obtained]:

11. Work experience/Employment Record (Certificate must be enclosed) [Starting with present position, list in reverse order every employment held since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:

From	To	Period (Years & Months)	Employer	Positions held	Responsibility handled

12. Computer skills (certificate must be enclosed):

13. Languages known [For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]: _____

14. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned

[Among the assignments in which the incumbent has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under scope of work for the position]

Name of assignment or project: _____

Year: _____

Location: _____

Client: _____

Main project features: _____

Positions held: _____

Activities performed: _____

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

[Signature] Date: _____
Day/Month/Year

ఆంధ్రప్రదేశ్ ప్రభుత్వము
జిల్లా మహిళా మరియు శిశు సంక్షేమ శాఖ విశాఖపట్నం
ప్రెస్ నోట్

నోటిఫికేషన్ నెం. 286/A1/2023. Dt: 04.11.2023

జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత కార్యాలయం, అల్లూరి సీతారామరాజు జిల్లా .మిషన్ వాత్సల్య నందు మంజూరైన ఈ దిగువ తెలిపిన పోస్టులకు కాంట్రాక్టు పద్ధతిన భర్తీ చేయుటకు గాను అర్హత గల అభ్యర్థుల నుండి దరఖాస్తులు ఆహ్వానించడమైనది.

District Child Protection Officer (DCPO):

S.No.	Name of the Post	No. of Posts	Age	Roaster Points	Type of recruitment	Remuneration per month in Rs.
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	Total	11				

Specialized Adoption Agency (SAA):

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6	Chowkidar	1	25-42	OC	Female	Contractual	7,944/-
	Total	11			Female		

ఆసక్తి గల అభ్యర్థులు డిస్ట్రిక్ట్ వెబ్ సైటు (<http://allurisitharamaraju.ap.gov.in>) నుండి ధరఖాస్తు (CV) డౌన్ లోడ్ చేసుకొని టర్మ్స్ ఆఫ్ రిఫరెన్స్ (TOR) ప్రకారం పూర్తి చేసి అన్ని దృవ పత్రాలు అటెస్టేడ్ చేసిన నఖలు జత చేసి ది: 06.11.2023 నుండి 16.11.2023 లోపల కార్యాలయ పని దినములలో (సాయంత్రం 5.00 గంటల లోపు) జిల్లా మహిళా మరియు శిశు సంక్షేమ మరియు సాధికారత అధికారిణి , తలారిసింగి, బాలసదనము ప్రక్కన, పాడేరు, అల్లూరి సీతారామరాజు జిల్లా Pin.No.531024 వారికి సమర్పించవలెను.

జిల్లా మహిళా మరియు శిశు సంక్షేమ
మరియు సాధికారత అధికారిణి
అల్లూరి సీతారామరాజు జిల్లా