

ANNEXURE –A

GOVERNMENT OF ANDHRAPRADESH
WOMEN DEVELOPMENT AND CHILD WELFARE DEPARTMENT

OFFICE OF THE DISTRICT WOMEN & CHILD WELFARE &
EMPOWERMENT OFFICER ANNAMAYYA DISTRICT.

RECRUITMENT NOTIFICATION

The District Women Child Welfare & Empowerment Officer, (DW&CW&EO) Annamayya District invites application for various posts from the eligible candidates with required qualifications to work in the District Child Protection Unit (DCPU) and Sishugruha, Annamayya District the positions are purely on contract basis. The post-wise details are furnished below.

Age limit for all posts 25 to 42 years.

Indicative Qualification of staff of DCPU under Mission Vatsalya
(page no. 61 to 62 as per reference 3rd cited above)

S.No.	Positions	No. of Post	Eligibility Criteria	Age	Remuneration
1.	District Child Protection Officer (DCPO)	01	A) Post Graduate degree in Social Work Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized university B) At least 3 years of experience of working with the Govt./Non- Government Organization in Documentation, training & Capacity Building, Project formulation/ implementation, monitoring and supervision preferably in the field of Women & Child Development/ Social Welfare. C) Proficiency in Computers.	25-42 Years	Rs.44,023/- per month
2.	Protection Officers (Institutional Care)	01	Post Graduate degree in Social Work /Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University. OR Graduate in Social Work/Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health/ Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare	25-42 Years	Rs.27,804/- per month

			Proficiency in Computer		
3.	Protection Officer- (Non-Institutional Care)	01	<p>Post Graduate degree in Social Work/ Sociology/ Child Development/Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University.</p> <p>OR</p> <p>Graduate in Social Work /Sociology/ Child Development/ Human Rights Public Administration/ Psychology/ Psychiatry/ Law/ Public Health / Community Resource Management from a recognized University with 2 years' experience in project formulation/ implementation, monitoring and supervision in the preferably in the field of Women & Child Development / Social Welfare</p> <p>Proficiency in Computers</p>	25-42 Years	Rs.27,804/- per month
4.	Legal-cum Probation Officer (LCPO)	01	<p>LLB from recognized university</p> <p>Experience of at least 2 years of working with Govt./ NGO/ Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child right & protection issues.</p>	25-42 Years	Rs.27,804/- per month
5.	Counselor	01	<p>Graduate in Social Work Sociology/Psychology/ Public Health/ Counselling from a recognized university.</p> <p>OR</p> <p>PG Diploma in Counselling and Communication. At least 1 year of working experience with the Govt./NGO preferably in the field of Women & Child Development.</p> <p>Proficiency in Computers.</p>	25-42 Years	Rs.18,536/- per month
6.	Social Worker	02 (01 Female & 01 Male)	<p>Graduate preferably in B.A in Social Work/ Sociology/ Social Sciences from a recognized university.</p> <p>Weightage for work experience candidate</p> <p>Proficiency in Computers</p>	25-42 Years	Rs.18,536/- per month
7.	Accountant	01	<p>Graduate in commerce/ Mathematics degree from a recognized university.</p> <p>At least 1 year experience of working in desired field</p> <p>Computer Skills & command on Tally</p>	25-42 Years	Rs.18,536/- per month
8.	Data Analyst	01	<p>Graduation in Statistics/ Mathematics/Economics/ Computer (BCA) from a recognized university.</p> <p>Weightage for work experience candidate</p>	25-42 Years	Rs.18,536/- per month

			Proficiency in Computers		
9.	Assistant Cum Data Entry Operator (DCPU)	01	12th pass from a recognized Board/ Equivalent Board with Diploma / Certificate in Computers. Weightage for work experience candidate	25-42 Years	Rs.13,240/- per month
10.	Outreach Worker (ORW)	02 (01 Female & 01 Male)	12th passed from a recognize Board/ Equivalent Board Good Communication Skills. Weightage for work experience candidate.	25-42 Years	Rs.10,592/- per month

*Annual rise in remuneration @ 3% (on cumulative basis) based on satisfactory performance from FY 2023-24 to FY 2025-26.

Indicative Qualification of staff of SAA under Mission Vatsalya as per 4th reference cited above.

S.No.	Positions	No. of Post	Eligibility Criteria	Age	Remuneration per month
1.	Manger	01 – Female only	(a) Should have a Post graduate in, Social Work(MSW) / Masters Degree in Psychology, M.Sc Home Science (child development) from recognized university. (b) Should have at least 3 years experience and knowledge of working on women/child protection issues including 1 year of overseeing institutions that provide residential care and support to children. Experience of working on adoptions issues will be an added advantage. (c) Should have good rapport with the NGOs who run children's homes/ govt. departments in the district who are working on women and child related issues. (d) Should have demonstrable Commitment to women and child concerns and communication skills both written & oral and ability to pursue the matters with all concerned. (e) Ability to work on a computer and capable is using MS-Office package (MSWord and Excel) and also capable of using the	25 to 42 years	Rs.23,170/-

			internet.		
2.	Social Worker-cum- Early Childhood Educator	01- Female only	<p>a) Should have a Bachelors/Post graduate in Social Work/ PG Diploma in Psychology/ Early Childhood Care and Development, from recognized university</p> <p>(b) Should have at least 2 years experience and knowledge of working on women/child protection issues including 1 years of working with children. Experience of working with WD&CW Dept...or an NGO on adoption issues will be an added advantage.</p> <p>(c) Should have good rapport with the NGOs/Police / Govt. Departments in the district who are working with children in conflict with law.</p> <p>(d) Should have demonstrable Commitment to women and child concerns. Should have written & oral communication skills (ability to write and speak fluently English and Telugu).</p> <p>(e) Ability to work on a computer and capable is using MS-Office package (MSWord and Excel) and also capable of using the internet.</p>	25 to 42 years	Rs.18,536/-
3.	Nurse	Female Only	Should be qualified medical personnel. With relevant qualifications ANM etc..	25 to 42 years	Rs.11,916/-
4.	Doctor (Part time)	01	Should be Medical Doctor having completed a minimum of MBBS and has been practicing. Specialization in Pediatric Medicine necessary. Should be able to give time to the SAA on regular basis and in emergency situations.	-	Rs.9,930/-
5.	Ayah	06 – Female Only OC-W SC-W OC BC-A-W OC OC-PH-W	Should have the experience of taking care of infants and children below 6 years.	25 to 42 years	Rs.7,944/-

6.	Chowkidar	Female only	Committed and agile person with no past record of moral turpitude and a person who does not have additions like drinking alcohol, chewing gutka etc..	25 to 42 years	Rs.7,944/-
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- I For further information the applicants may go through the district web site <https://annamayya.ap.gov.in/>.
- II The prospective candidates may download the application form prescribed and may submit the filled application form along with attested Xerox copies of education qualifications, mark lists, experience certificates, certificate in computers , study certificates up to 10th etc., to the DW & CW & EO, Annamayya District, from 6.11.2023 to 20.11.2023(within 15 days from the date of publication of notification) before 5 .00 PM. Only qualified shortlisted candidates will be called for III interview and top listed candidates shall be considered for selection.
- IV The Collector & District Magistrate, Annamayya District reserves the right to cancel the notification at any time without assigning any reasons.
- VI Applications received after the due date shall not be considered.
- VII Age relaxation is provided as per the Government of Andhra Pradesh rules in force.


Collector & District Magistrate,
Annamayya District.

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3/11/2023