



**GOVERNMENT OF ANDHRA PRADESH**  
**ANDHRA PRADESH MEDICAL SERVICES RECRUITMENT BOARD**  
3<sup>RD</sup> Floor, PHYCARE Building, Mangalagiri, Guntur District.

**NOTIFICATION NO: 04/2023**

**Date:08.09.2023**

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**RECRUITMENT FOR THE POST OF CIVIL ASSISTANT SURGEONS**

ON REGULAR BASIS IN PHCs / OTHER INSTITUTIONS UNDER THE  
CONTROL OF DIRECTOR OF PUBLIC HEALTH & FAMILY WELFARE.

**VACANCIES:**

1. Applications are invited from the eligible candidates for the post of Civil Assistant Surgeons in PHCs/ Other Institutions under the control of Director of Public Health & Family Welfare, A.P.
2. Recruitment is on Regular Basis.
3. **Total Number of Vacancies: 250.** (These vacancies are tentative and may increase or decrease. Vacancies include both backlog and regular).
4. Merit list prepared under this notification is valid till one year or next notification issued, whichever is earlier.
5. Online Application shall be enabled in the web site **<http://dme.ap.nic.in>** from **11.30 AM on 13.09.2023 to 24.09.2023 till 11.59PM** in the website.
6. **Scale of Pay :**  
**61960-1700-65360-1830-70850-1960-76730-2090-83000-2240-**  
**89720-2390-96890-2540-104510-2700-112610-2890-121280-3100-**  
**130580-3320-140540-3610-151370.**

**PARA 1 : Educational Qualifications:**

Candidates should have passed MBBS Degree examination or its equivalent examination (MCI Act, 1956 as amended from time to time and from a College recognized by the Medical Council of India).

**PARA - 2 : AGE:**

- i. OC candidate should not have completed 42 years as on date of Notification (should not have been born before 01-07-1981).
- ii. EWS/SC/ST/BC candidates should not have completed 47 years as on date of Notification (should not have been born before (01-07-1976)
- iii. Physically Handicapped persons should not have completed 52 years as on date of Notification (should not have been born before (01-07-1971)
- iv. Ex-servicemen should not have completed 50 years as on date of Notification (should not have born before (01-07-1973)

**PARA - 3 : FEE:**

Application fee for O.Cs Rs.1,000/-

For SC, ST, BC, EWS, Differently abled & Ex-servicemen Rs.500/-

Method of Payment: online transaction on or before **24.09.2023.**

**1. Caste & Community:**

- a) Community Certificate issued by the competent authority in terms of G.O.Ms.No. 58; SW(J) Deptt., dt: 12-05-1997 ( Candidates belonging to BCs, SCs & STs of other States are not entitled for reservations)
- b) The General Rule 22 of Special representation shall apply to the appointments of these posts subject to various provisions in the relevant Service rules, except in the case of Physically handicapped persons.
- c) Rule of Reservation will apply as per A.P State and Subordinate service Rules in force and orders issued by the Government from time to time.

**2. The Rule of Reservation to local candidates is applicable :**

Zonal/Local : In terms of Para 8 of the G.O., A.P. Public Employment (Organization of local cadres) and regularization of Director Recruitment order 1975 (G.O.Ms.No.674; G.A.(SPF.A) DEPARTMENT, DT:29-10-1975) GO.P.No.763; G.A. (SPF.A) Department, dt:15/11/1975), read with G.O.Ms.No.124, G.A.(SPF.A) Department, dt:7/3/2002.

Reservation to the local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as local candidates should enclose the required study certificates (from 4<sup>th</sup> class 10<sup>th</sup>) or Residence Certificate in the as the case may be. Subsequent production of the certificates will not be entertained under any circumstances. (Read Note No. 4 under para-1 above).

#### **A. LOCAL CANDIDATURE:**

- i. Candidates who are Local to Andhra Pradesh are only eligible for the posts reserved for local category. (Candidates who studied from 4<sup>th</sup> Class to 10<sup>th</sup> Class in the State of A.P and candidates who migrated to any part of AP from the State of Telangana within a period of 3 years from 2<sup>nd</sup> June 2014. (As per G.O.No.132 GAD Dt.13-6-2016 & G.O.Ms.No.133 GAD Dt.13.06.2016) are considered as Local).
  - ii. The Residence Certificate/Nativity/Domicile Certificate issued by MRO/ Tahsildar will not be allowed for Local consideration without mentioning the G.O.No.132 GAD Dt.13-6-2016 & G.O.Ms.No.133 GAD Dt.13.06.2016 for the candidate who studied in the state of Telangana before bifurcation
  - iii. "Local Candidate" means a candidate for direct recruitment to any a post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
- B. Residence certificate will not be accepted, if a candidate has studied in any Educational institutions upto S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.
- C. Each of the following zones comprises the District mentioned against each Zone.

ZONES	DISTRICTS INCLUDED
Zone - I	Srikakulam, Parvathipuram Manyam, Vizianagaram, ASR District, Visakhapatnam and Anakapalli
Zone - II	Kakinada, Dr.B.R.Ambedkar Konaseema, East Godavari, Eluru, West Godavari, NTR District and Krishna
Zone - III	Guntur, Palnadu, Bapatla, Prakasam, and Nellore
Zone - IV	Chittoore, Tirupathi, Annamayya, YSR District, Ananthapur, Sri SatyaSai, Nandyal and Kurnool

The candidates claiming reservation as Local candidates should enclose the required certificates issued by the concerned authorities. Subsequent production of the certificate will NOT be entertained under any circumstances.

- D. This local reservation is only for providing Zonal representation. The candidates will be posted in any vacancy in the State as this is a State Cadre post.
3. Reservations to disabled persons, are subject to their eligibility to the posts shall be subject to special rules / adhoc rules governing the posts and in terms of Govt.Memo.No.3926141/B1/2020, HM&FW (B1) Dept., Dated: 09-08-2021.
4. All are informed that the various conditions and criterion prescribed herein are Governed by the General rules of A.P. State and Subordinate Service Rules, 1996 read with the relevant specific rules applicable to any particular service in the Departments, any guidelines or clarification is based on the said rules, and in case of any necessity, any matter will be processed as per the relevant general and special rules, cited as in force.
8. The Department is empowered to conduct the recruitment for appointments to the posts notified herein duly following the principles of order of Merit and ensuring that the whole recruitment and selection process is carried out with utmost regard to maintain secrecy and confidentially, so to ensure that the principle of merit is scrupulously followed.

**PARA – 4: METHOD OF SELECTION:**

**A. Selection Process:**

- a) Total Marks – 100.
- b) 75% Marks will be allocated against marks obtained in the qualifying examination i.e., Aggregate of Marks obtained in all the years in the qualifying examination.
- c) In case of Foreign Degrees for Aggregate of Marks of 75% :
1. The candidates who have passed the MBBS degree in Foreign Universities, the 75% aggregate marks weightage is given as per the following formula.
    - a) A Grade / Excellent -  $60\% \times 75 = 45$
    - b) B Grade / Good -  $55\% \times 75 = 41.25$
    - c) C Grade / Satisfactory -  $50\% \times 75 = 37.50$
  2. The percentage of marks awarded in Foreign Universities, those marks shall be converted as Grades as follows.

Percentage of marks obtained	Converted Grade	Marks to be awarded for recruitment
80% to 100%	A Grade	$60\% \times 75 = 45$
65% to 80%	B Grade	$55\% \times 75 = 41.25$
Below 65%	C Grade	$50\% \times 75 = 37.50$

3. In certain Foreign Universities Degrees shown as academic hours / amount of hours / ECIS Ranks / National grade / Study hours / credits/ Grade points GPA/pass etc., In such cases, where marks/grades are not clearly shown, the Grade C with 50% as maximum marks will be awarded.

4. Marks awarded for languages shall not be considered for weightage of aggregate marks.
5. Weightage up to 15 Marks will be given to Civil Assistant Surgeons working on contract basis with the conditions as shown below at "B"
6. Upto 10 marks @ 1.0 mark per each completed year after completion of internship along with requisite qualification

**B. Particulars of Contract Service Weightage:**

1.	@ 5.0 Marks per Six months of service for COVID 19 duties. (0.83 mark per each competed month)
2.	@ 2.5 Marks per Six months of service in Tribal area.
3.	@ 2.0 Marks per Six months of service in Rural Area.
4.	@ 1.0 Mark per Six months of service in Urban Area.
5.	Up to 10 marks @ 1.0 mark per each completed year after acquiring requisite qualification.
6.	No weightage will be given for the service rendered less than Six months.
7.	The Civil Assistant Surgeons on contract basis may be continuing in service (or) they may not be in service at present subject to condition that, they shall not be removed from service on any disciplinary grounds/adverse remarks.
8.	There will be no interview.
9.	Cut-off date of for calculation of weightage marks is 31.08.2023

**Eligible service for awarding weightage :**

- a. The contractual service put up by the Medical Officers who were appointed with financial concurrence at the Government level and where services was discontinued but not on account of any fault on their part, will be considered for weightage of marks.
- b. The Contractual service of those Medical Officers who have been appointed on contract basis without prior financial concurrence of Government of Andhra Pradesh but are presently working in 104 (Mobile Medical Units) and also working in HDS/CDS/Aarogyasri HCT, Trauma Care, APSACS, NHM and other GOI schemes who are appointed on contract / outsourcing basis through DSC or appropriate selection process whichever applicable as per G.O.Rt.No.301, HM&FW (B1) Dept., Dated:20-06-2020.
- c. The contractual service put in by the doctors who have been appointed on contract basis at RIMS Hospitals by the DSC and who are drawing salary under 310/311 – grants will be counted for weightage of marks.
- d. The contractual service put in by the doctors who have been appointed on contract basis in the ESI Hospitals under Director of Insurance Medical Services by the DSC and who are drawing salary under 300 – grants will be counted for weightage of marks.

- e. Service in Dr. YSR Aarogyasri Health Care Trust.
- f. Service in 104 (Mobile Medical Units)

**PARA – 6 INSTRUCTIONS TO CANDIDATES**

- 1) The candidate must note that his/her selection for counseling is strictly provisional. The mere fact that calling for counseling does not imply that his/her candidature has been finally cleared by the department or that the entries made by the candidate in his/her application have been accepted by the department as true and correct.
- 2) The candidates doing PG are advised not to apply. Permission will not be given to continue their PG course under any circumstances if selected.
- 3) The above appointments are purely temporary and will be regularized as per the rules.
- 4) Candidates selected will be posted to any medical institutions as per requirement of department.
- 5) They should stay at the Headquarters compulsorily.
- 6) Selected candidates shall be liable to serve in any part of Andhra Pradesh, if selected he / she should join in the place where he/she is posted within the stipulated time, failing which the selection stands cancelled.
- 7) Candidates selected and appointed are barred from doing private practice including consultation practice.
- 8) The application submitted without the required certificates and incomplete applications will be rejected summarily.
- 9) Contract service certificates will not be accepted / considered after due date of the notification.
- 10) Maximum weightage for Government service rendered on contract basis in Tribal / Rural / Urban areas including COVID-19 duties is 15%.
- 11) COVID-19 weightage shall be applicable only to the persons who have been appointed by a competent authority authorized under the relevant covid orders / GOs and are appointed by District Collector or any other competent authority based on orders issued by Government from time to time and certified by the controlling officers (DM&HO/DCHS/Superintendent of GGH etc.) to that effect as per circular No.03/CHFW/2022 of CH&FW, AP, Dated:11-02-2022.
- 12) EWS (Economically Weaker Section) certificates issued by the competent authority in case of the EWS categories in prescribed proforma and should be issued in the financial year 2023-2024.
- 13) Certificate of Disability issued in SADAREM.
- 14) Valid service certificate in case of candidates claiming Ex.Service men reservation / age relaxation.

### **PARA - 7 DEBARMENT**

1. Candidates should make sure of their eligibility to the post applied for and that the declaration made by them in the format of application regarding their eligibility in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from recruitment conducted by the department and summarily rejection of their candidature for this recruitment & future recruitments.
2. The department is vested with duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process and any attempt by any one causing or likely to cause breach of this duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Department will be sufficient cause for rendering such questionable means ground for department.

### **PARA - 8 : DEPARTMENT'S DECISION TO BE FINAL**

The decision of the department pertaining to the application and its acceptance or rejection as the case may be conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects and binding on all concerned under the powers vested with it. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages upto selection duly intimating details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

### **PARA NO. 09 : HOWTOAPPLY**

1. Applications shall be submitted online at <http://dme.ap.nic.in> from **13.09.2023 to 24.09.2023 11.59 PM**
2. The candidates shall have to pay the application fee Rs.1000/- for OC and Rs.500/- for BC, SC, EWS, ST, Ex-service men and Differently abled candidates.
3. Payment shall be done in online Mode only.
4. Interested candidates are requested visit the website [dme.ap.nic.in](http://dme.ap.nic.in). Candidates shall submit the application online uploading following certificates in support of their claims in the application

### **PARA - 10 : Certificates to be uploaded online:**

- a. MBBS aggregate of marks obtained in all the years in qualifying the examination (Consolidated Marks Memo).
- b. MBBS Original Degree Certificate / Provisional.

- d. Certificate of permanent Registration in A.P State Medical Council shall be submitted and should be registered on or before the date of submission of application.
- e. SSC or equivalent certificate (for Date of Birth)
- f. Study Certificates from class IV to X from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, Residence certificate from MRO for previous 7 years. (in the prescribed Proforma). In the absence of the above certificate the candidate will be considered as non- local.
- g. Copy of the latest Caste Certificate in case of SC/ST/BC (with categorization if any) issued by MRO concerned. In the absence of proper certificates the candidate will be considered as OC only.
- h. Contract Service certificate should be submitted in the prescribed format attached in the web site obtained from the controlling officer concerned (DM&HO/DCHS / Any other authority who appointed the applicant) in case of Medical officer working on contract basis. In absence of which the candidate will not be given any weightage.
- i. For availing COVID weightage – COVID appointment orders should be attached to the application along with contract service certificate, if not submitted COVID weightage will not be considered.

The applications submitted without the required certificates and incomplete applications will be rejected summarily.

Dated: 08.09.2023

  
MEMBER SECRETARY  
APMSRB, MANGALAGIRI.



**ANNEXURE - I**

1. I hereby declare that I will abide by the conditions, rules and regulations stipulated by the department regarding the post of Civil Assistant Surgeon.
2. The information furnished above is true to the best of my knowledge
3. I am also aware that I am liable for any action that may be taken against me if the information furnished by me is found to be fake /false / fabricated at a later date, including criminal action as per rules in vogue. Also the appointment obtained through such false claim will be terminated without any notice.

Signature of the Candidate

**ANNEXURE.**  
**CONTRACTUAL SERVICE CERTIFICATE**

(to be issued by the controlling officer concerned DM&HO / DCHS / any other competent authority)

This is to certify that Dr. \_\_\_\_\_, S/o, D/o \_\_\_\_\_ has been working / worked as \_\_\_\_\_ at \_\_\_\_\_ on contract basis with the financial concurrence of the Government. The details of his/her service as on -09-2023 are as follows:

Name of the Institution	Type of area (Tribal/ Rural / Urban/ COVID)	Working Period		Reasons for breaking service if any	Whether there is financial concurrence for recruitment	Allegations / Adverse remarks if any
		From	To			

**ABSTRACT**

SN	Particulars	Period ( No. of Months)	Office use only
1	Urban		
2	Rural		
3	Tribal		
4	Covid		

I hereby declare that,

1. His/ her services as Medical Officer during the contract period are satisfactory.
2. He/ she is appointed as CAS on contract basis through DSC or appropriate authority.
3. He/she does not have any adverse remarks from his/ her superiors.
4. He / She is eligible weightage under contract as per the rules.

Station:

Date :

SIGNATURE OF CONTROLLING OFFICER  
( DM&HO / DCHS / ANY OTHER  
COMPETENT AUTHORITY)